



**CRITERION VII :
INSTITUTIONAL VALUES AND BEST
PRACTICES
WEIGHTAGE : 100 MARKS**

Mrs. Gauri Devasthale

IQAC Co-ordinator

Abeda Inamdar Senior College of Arts, Science and Commerce,
Pune

Contact:dgauri1972@yahoo.co.in /9822418705

KEY INDICATORS: 3

Total Weightage : 100

- ▣ **7.1 Institutional Values and Social Responsibilities (50)**
- ▣ **7.2 Best Practices (30)**
- ▣ **7.3 Institutional Distinctiveness (20)**



NAAC CORE VALUES

Contributing to National Development.

Fostering Global Competencies among Students.

Inculcating a Value System among Students.

Promoting the Use of Technology.

Quest for Excellence.

CRITERIA: 7

Contributing to the development of the Nation

Pressing issues such as gender equity, environmental consciousness and sustainability, inclusiveness and professional ethics`

To promote value-based education, social responsibilities and good citizenry.

7.1.1 GENDER EQUITY (5)

Measures initiated by the Institution for the promotion of gender equity during the last five years.

- ❑ Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words
- ❑ Provide Web link to:
- ❑ Annual gender sensitization action plan
- ❑ Specific facilities provided for women in terms of:

Gender Equity

```
graph TD; A[Gender Equity] --- B[Gender sensitization programs]; A --- C[Physical facilities]; A --- D[Other/Support Facilities];
```

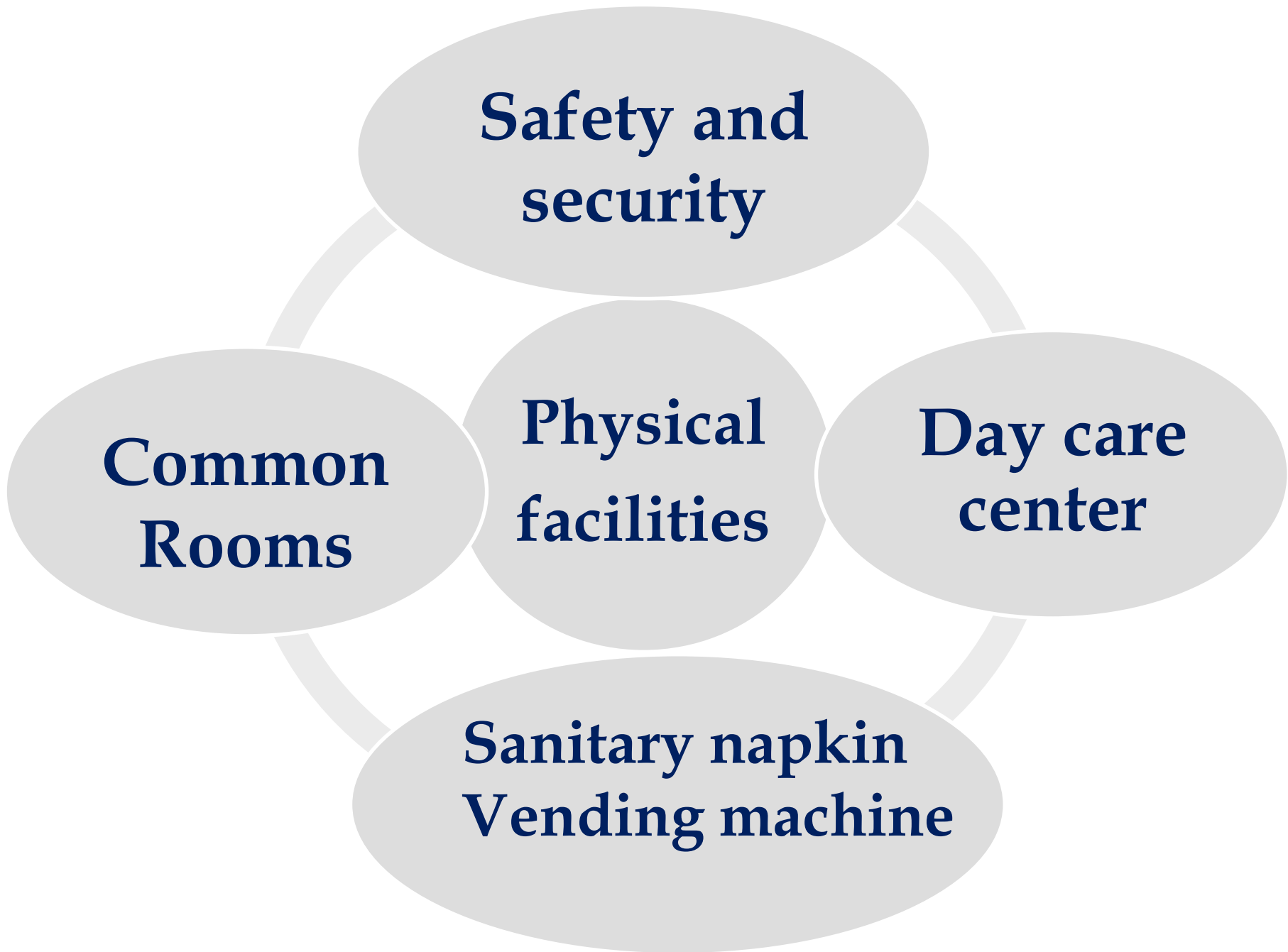
**Gender
sensitization
programs**

**Physical
facilities**

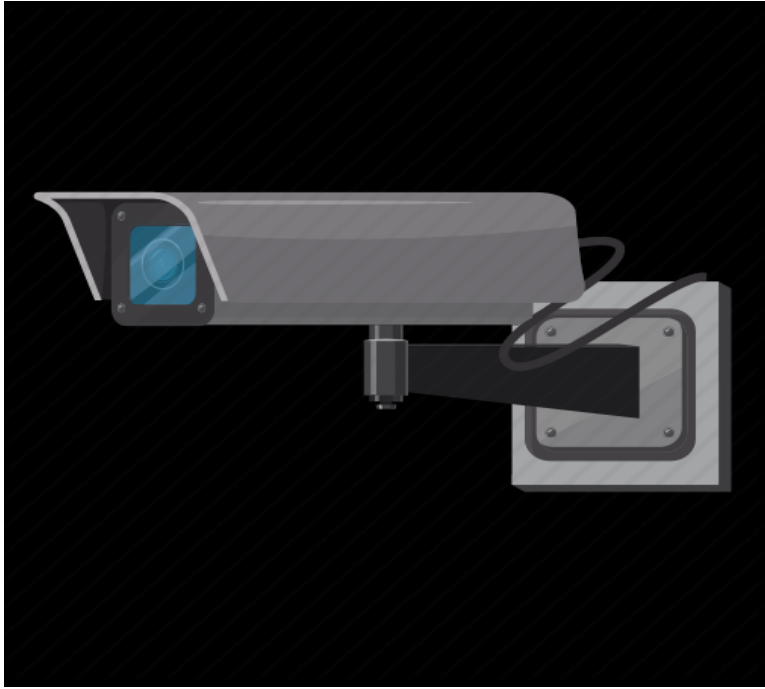
**Other/
Support
Facilities**

Gender sensitization programs, training courses, workshops and orientation

- ❑ Curricular: Certain topics on gender awareness and sensitivity are incorporated in the syllabi of S.Y.B.A, T.Y.B.A. and M.A. Sociology
- ❑ Autonomous Course A Certificate Course on Gender Sensitization of three months duration was conducted by the department of Sociology.
- ❑ Supporting Activities: Group discussions, Screening of Documentaries, Talks and Paper Presentations on Gender roles, Street Plays



Physical Facilities



- Provide Web link to
 1. Annual gender sensitization action plan
 2. Specific facilities provided

Other/Support Facilities

```
graph TD; A[Other/Support Facilities] --- B[Vidyarthini Manch]; A --- C[Anti-sexual harassment Cell]; A --- D[Counselling];
```

**Vidyarthini
Manch**

**Anti-sexual
harassment
Cell**

Counselling



No Vehicles
Beyond
This Point

ENVIRONMENTAL CONSCIOUSNESS AND SUSTAINABILITY



Is Your Campus Going Green?

1. Go for Green audit reports
2. Carbon Sequestration audit report
3. Vermicomposting unit
4. Bore-well recharge pits
5. Tag Flora and Fauna of the college
6. Increase Expenditure on green practices
7. Have MoU's for recycling, e-Waste, Solid waste
8. Flex and sign boards

9. Energy audit report
10. Botanical and Cactus garden
11. Solar panels
12. Green Army certificates
13. Fire Audits
14. Photographs
15. Have an Effluent Treatment Plant (ETP)
16. Have an environmental Policy

7.1.2 ALTERNATE ENERGY SOURCES (5)

- The Institution has facilities for alternate sources of energy and energy conservation measures.

1. Solar energy

2. Biogas plant

3. Wheeling to the Grid

4. Sensor-based energy conservation

5. Use of LED bulbs/ power efficient equipment

Options:

Select suitable option as answer

Documentation

Upload:

- ▣ Geo-tagged Photographs
- ▣ Any other relevant information
- ▣ Bills, Communication letters
- ▣ Electricity bills showing reduced consumption of units
- ▣ Don't: (SOP-13.2.2020)
- ▣ Having diesel generator set as backup cannot be considered in this metric.

7.1.3 WASTE MANAGEMENT

(4)

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- ❑ Solid waste management
- ❑ Liquid waste management
- ❑ Biomedical waste management
- ❑ E-waste management
- ❑ Waste recycling system
- ❑ Hazardous chemicals and radioactive waste management

Documentation

Upload:

Provide web link to Relevant documents like

- ❑ Agreements/MoUs with Government and other agencies
- ❑ Geotagged photographs of the facilities
- ❑ Any other relevant information



Different colour bins for waste collection

Plastic collection and recycle



Composting pits for garden waste

7.1.4 WATER CONSERVATION (4)

Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Options:

Select suitable option as answer

Documentation

Upload:

- ▣ Geotagged photographs / videos of the facilities
- ▣ Any other relevant information
- ▣ Policies regarding water conservation

RAIN WATER HARVESTING SYSTEM



Supervision and installation of Rain Water harvesting Structures



7.1.5 GREEN CAMPUS INITIATIVES (4)

The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on the use of Plastics
5. Landscaping with trees and plants

Options:

Select suitable option as answer

Documentation

Upload

- ▣ Geotagged photos / videos of the facilities
- ▣ Any other relevant documents
- ▣ Reports and photos of events organized, if any

Tips to Help Students Go Green

- ▣ **Rent, Borrow, or Share a Bike**
- ▣ **Use Reusable Water Bottles**
- ▣ **Un-plug: curtail energy usage.**
- ▣ **Watch Your Water Usage**
- ▣ **Use an LED Desk Light**
- ▣ **Reuse, Recycle and Compost**
- ▣ **Buy Second Hand goods**
- ▣ **Walk**
- ▣ **Set Up Recycling Stations Around Campus**
- ▣ **Plan an E-Waste Recycling Drive**
- ▣ **Start a Bike Rental Program**
- ▣ **Visit /Host Sustainability Summits**
- ▣ **Organize a Donation Program**
- ▣ **Start a Campus Community Garden**
- ▣ **Adopt Long-Term Campus Sustainability Goals**

GREEN CAMPUS INITIATIVES



Battery-powered vehicles



Training to House keeping staff



Use of Stainless Steel Plates in canteen

Green Campus Initiatives



Landscaping with trees and plants



Eco-Restoration areas





Organic Waste Converter machine

Green Soldiers
TOGETHER MAKE RECYCLING EASIER
GREEN SOLDIERS

CERTIFICATE OF APPRECIATION
Green Soldiers Recycling would like to extend the highest appreciation to
ABEDA INAMDAR SENIOR COLLEGE
DEPARTMENT OF ENVIRONMENTAL SCIENCE

Green Soldiers Smart Doorstep Waste Recycling Team express humble thanks and heartfelt appreciation to Environment Enthusiasts like you for giving us opportunity on 25th Sep 19 by giving
246 Kg Recyclable Paper Trash. Thank you for great contribution to save the natural resources.
Special thanks to **PRINCIPAL PROF.DR.SHAILA BOOTWALA** for giving us this opportunity.

Green Soldiers
On Demand Recycling Service
Together Make Recycling Easier
7559209595 & 7559229595
www.greensoldiers.in

Anand Abbad
Founder
Green Soldiers

Did you know?
1000 Kg. Paper Recycling
Saves:
27 Trees
3438 Lit of Oil
4077 Kw of Energy
40057 Lit of Water
100 Pounds of Pollution
28 Sq Ft of Land Space

Did you know
1000 kg paper recycling saves
Trees Saved: 17
Water Saved(Lit): 25000
Energy Saved(W): 4000
Oil Saved(Lit): 1438
Air Pollution(Pounds):587

Abeda dept of commerce
246 Kg paper recycling saved
Trees Saved: 4
Water Saved(Lit): 6518
Energy Saved(W): 984
Oil Saved(Lit): 354
Air Pollution(Pounds):144

Paper Recycle certificate

7.1.6 QUALITY AUDITS (5)

The institutional environment and energy initiatives are confirmed through the following :

- ❑ Green audit
- ❑ Energy audit
- ❑ Environment audit
- ❑ Clean and green campus recognitions / awards
- ❑ Beyond the campus environmental promotion activities

Options:

Select suitable option as answer

WORKING BEYOND THE COLLEGE



Training sessions In schools



NSS volunteer creating Awareness about waste management among cleaning staff of Sister Institutes

Documentation

Upload:

1. Reports on environment and energy audits submitted by the auditing agency
2. Certification by the auditing agency
3. Certificates of the awards received
4. Any other relevant information



KESHAV SITA
MEMORIAL FOUNDATION TRUST

Registration No : (E3989/2003), Income Tax Exemption : PN/CIT (Exempt)/Tech/80G/493/2016-2017 /4279

Date : 11/10/2019

CERTIFICATE of APPRECIATION

Abeda Inamdar Senior College

This is to confirm that the *Abeda Inamdar Senior College, Pune*, has sent waste plastic to us, that otherwise would have ended up in the landfill; The college has handed over 30 kg on 1st Oct 2019 and the same has been sent to "**Rudra Environmental Solution (India) Limited**" for the further process of waste plastic to fuel TCD plant in environmentally friendly and ethical way.

Your efforts have helped in the reduction of 180 kg of carbon dioxide emission.

We sincerely congratulate and appreciate efforts of students, management and staff of *Abeda Inamdar Senior College, Pune* towards reducing the waste plastic and helping the nature.

DR. Medha Tadpatrikar
Founding Trustee

Plastic collection and recycle

7.1.7 DISABLED-FRIENDLY ENVIRONMENT (4)

- ❑ Built environment with ramps/lifts for easy access to classrooms.
- ❑ Disabled-friendly washrooms
- ❑ Signage including , lights, display boards and signposts
- ❑ Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- ❑ Human assistance, reader, scribe, soft copies of reading material, screen reading
- ❑ Options:

Select suitable option as answer

Documentation

Upload:

- ▣ Geotagged photographs / videos of the facilities
- ▣ Policy documents and information brochures on the support to be provided
- ▣ Details of the Software procured for providing the assistance
- ▣ Any other relevant information



Scribes for examination



Braille software

M.C.E. Society's
ABEDA INAMDAR SENIOR COLLEGE
OF ARTS, SCIENCE AND COMMERCE, PUNE.

HELPLINE NUMBER

DIFFERENTLY ABLED (DIVYANGJAN)			
Sr. No.	Contact Person	Timings	Contact Number
01.	Dr. M.G.Mulla	8.30 am To 12.30 pm	9822843002
02.	Prof. Kurne Faizahmed Inamdar	12.30 pm To 4.30 pm	8087937895

COUNSELLING

Sr. No.	Contact Person	Timings	Contact Number
01.	Dr. Anjali Kedari	11.00 am To 1.00 pm	9850857407
02.	Connecting NGO	2.00 pm To 8.00 pm	9922001122 Toll Free: 18002094353

Board showing Helpline number



Latitude: 18.505456
Longitude: 73.875525
Accuracy: 50.0m
Time: 06-11-2018 11:57

- Ramp
- Walker
- Wheel Chair

7.1.8 INCLUSION AND SITUATEDNESS (5)

- ❑ Tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (500 Words)

(Take help of Student Profile and Staff Profile)

- ❑ Administrative and academic activities reflecting Inclusion/situatedness

Provide Web link to:

- ❑ Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)
- ❑ Any other relevant information.

7.1.9 HUMAN VALUES AND PROFESSIONAL ETHICS (4)

- ❑ Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Provide web-link to :

- ❑ Details of activities that inculcate values; necessary to render students in to responsible citizens
- ❑ Any other relevant information

- ❑ Sensitization to the constitutional obligations: values, rights, duties and responsibilities of citizens
- ❑ Activities related to inculcation of values and ethics
- ❑ Short term courses
- ❑ The certificate course in ‘Human Values and Professional Ethics’ may be designed to promote skills for development and inculcate Professional Ethics and human values in the young minds.

7.1.10 PRESCRIBED CODE OF CONDUCT (5)

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic program in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programs for students, teachers, administrators and other staff
4. Annual awareness programs on Code of Conduct are organized

Options:

Select suitable option as answer

Documentation

- ❑ Code of conduct for all Stakeholders should be defined and communicated through website or induction programs
- ❑ Upload:
- ❑ Code of ethics policy document
- ❑ Details of the monitoring committee composition and minutes of the committee meeting, number of programs organized, reports on the various programs etc., in support of the claims.
- ❑ Any other relevant information

7.1.11 CELEBRATING NATIONAL AND INTERNATIONAL DAYS (5)

- ❑ Institution celebrates / organizes national and international commemorative days, events and festivals
- ❑ Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the last five years within 500 words

Provide web-link to :

- ❑ Annual report of the celebrations and commemorative events for the last five years
- ❑ Geotagged photographs of some of the events
- ❑ Any other relevant information

- ❑ The College also observes birth/death anniversaries of great Indian personalities and freedom fighters
- ❑ Celebration of important days like Constitution Day, Human Rights Day creates awareness amongst students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens. The college celebrates Independence Day and Republic Day with great enthusiasm.
- ❑ The effort is a step towards indoctrinating patriotism and nationalism in the young students. This holistic approach will go a long way in creating responsible citizens.

Documentation

Reports and Photos of events organized

- Jayanti/Punyatithi of freedom fighters, National Heroes

National and International days like :

- Vachan Prerana Diwas
- AIDS day
- Constitution Day
- World Environment Day
- Women's Day
- Autism awareness day
- Yoga day



Institution celebrates days, events and festivals



7.2 BEST PRACTICES (30)

The best practices should be :

- It should be exemplary; unique**
- can serve as a benchmark for others**
- has helped the institution to achieve its objectives**
- Should be followed in the following years**

Provide web link to:

- Best practices in the Institutional web site**
- Any other relevant information (Photographs)**

Format for Presentation of Best Practices

1. Title of the Practice
2. Objectives of the Practice (in about 100 words)
3. The Context (in about 150 words)
4. The Practice (in about 400 words)
5. Evidence of Success(Describe in about 200 words)
6. Problems Encountered and Resources Required (in about 150 words).
7. Notes (Optional)

Relevant information for adopting/ implementing the Best Practice in other Institutions(in about 150 words).

Few Best Practices

- ❑ 1. Use of Electronic and Computer Technology in academics and administration
- ❑ 2. Green Campus Initiative / E waste management, Water conservation, Recycling of paper and plastic.
- ❑ 3. Disposal of bio-waste in Life Science departments
- ❑ 4. Additional coaching for enhancing the career potential of advanced learners.
- ❑ 5. Reforms in examination
- ❑ 6. Women Empowerment Programs
- ❑ 7. Fostering Social Awareness
- ❑ 8. Promoting entrepreneurship among students
- ❑ 9. Rural Outreach Programs
- ❑ 10. Conducting Various audits (green audit, Gender audit)

7.3 INSTITUTIONAL DISTINCTIVENESS (20)

- Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**
 - Answer should Include details of the performance of the institution in one area distinctive to its vision, priority and thrust**
- 1. the institution should identify and define its distinctiveness clearly**
 - 2. Analyse its outcome.**
 - 3. These documents need to be posted prominently of the institutional website/Prospectus**

Documentation

- ❑ Provide web link to:
- ❑ Appropriate web in the Institutional website
- ❑ Any other relevant information
- ❑ Reports of Programs which are outcomes of distinctiveness

Preparations

- ▣ 5 answers of 500 words each
- ▣ 1 answer of 1000 words
- ▣ No Data Templates
- ▣ Details of Best practices
- ▣ Reports and photographs of events
- ▣ Web-links
- ▣ Geotagged photographs of facilities
- ▣ Relevant documents: Agreements/MoUs with Government and other approved agencies for waste management

SOP: DO : (as on 13.02.20)

1. Geo tagged photographs of the facilities with caption.
2. Bills for the purchase of equipment for the facilities created under this metric.
3. Any other relevant proof for the selected options.
4. Policy document on the green campus.
5. Circulars on implementation of the initiatives.
6. Policy document on environment and energy usage.
7. Policy document on code of ethics.

- ❑ 8. Certificate from the auditing agency.
- ❑ 9. Certificates of the awards received from the recognized agency.
- ❑ 10. Report on environmental promotional activities conducted beyond the campus with geo tagged photographs with caption and date.
- ❑ 11. Handbooks, manuals and brochures on human values and professional ethics.
- ❑ 12. Report on the student attributes facilitated by the Institution

CONSERVANCY FOR EARTH SCIENCES AND SUSTAINABILITY



Thank
you

